

1. Agenda And Packet

Documents:

[JULY 19, 2021 WORK SESSION AGENDA.PDF](#)  
[JULY 19, 2021 WORK SESSION PACKET.PDF](#)

City of Excelsior  
Notice of City Council Work Session  
of the Excelsior City Council

NOTICE IS HEREBY GIVEN that the City Council of the City of Excelsior will hold its Work Session on Monday, July 19, 2021 at 5:30 P.M. at the Excelsior City Council Chambers (339 Third Street, Excelsior, MN 55331). The Excelsior City Council Chamber has a capacity limit of 20 people to accommodate social distancing. If the capacity exceeds 20 people, members of the public may attend via Zoom.

Members of the public may attend the work session by joining via Zoom either online or by telephone at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81569578313>

Meeting ID: 815 6957 8313

Dial by your location

+1 301 715 8592 US

+1 312 626 6799 US (Chicago)

Meeting ID: 815 6957 8313

City of Excelsior  
City Council Work Session

Agenda

Monday, July 19, 2021

5:30 P.M.

(Please Note: Times Listed Are Approximate)

1. Call to Order/Roll Call
2. Agenda Approval
3. Preserving Existing Housing
4. 2022 Budget Wish List Items
5. Use of ATV's, UTV's and Golf Carts on City Streets
6. Adjournment

Note: The purpose of a Work Session is for the Council to discuss matters informally and in greater detail than is allowed at formal Council meetings. All meetings of the Council including Work Sessions will be open to the public. While the privilege of participating in these discussions is generally limited to the Council, staff, and consultants, the Mayor may open a discussion from the floor.

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# MEMORANDUM

Work Session Item 3

**Re:** Preserving Existing Housing

**Date:** July 19, 2021

**To:** City Council

**From:** Kristi Luger, City Manager

The Council agreed to continue the discussion on 'Preserving Existing Housing' to the July 19<sup>th</sup> work session in order to hear Councilmember Kurschner's thoughts on the topic.



# MEMORANDUM

Work Session Item 4

**Re:** 2022 Budget Wish List Items

**Date:** July 19, 2021

**To:** City Council

**From:** Kristi Luger, City Manager

At the last work session, the Council brainstormed a list of items that they may want to consider including in the 2022 budget. Staff has listed the cost estimate and levy impact for each item. It should be noted that most items will be allocated to the enterprise funds as well, so the levy impact that is listed is the worse-case scenario.

The Council should discuss whether there are any items they want to eliminate at this point in the budget process or if there are any new items to add.

Items - Amount is Known	Amount	% Impact
Assessing Contract Increase	\$9,772	0.49%
Excelsior Fire District Increase	\$16,854.88	0.84%
SLMPD Increase	\$57,328.26	2.85%
<b>Total</b>	<b>\$83,955.14</b>	<b>4.18%</b>

Wish List Items - Amount is Estimated	Amount	% Impact	Estimate Notes
Assistant Public Works Superintendent	\$80,000	3.98%	\$60,000 salary + \$20,000 benefits
Compliance Officer	\$25,000	1.24%	Part-time position
Economic Development Consultant	\$30,000	1.49%	Planning Consultant's budget amount
Lifeguards	\$26,000	1.29%	6% increase from 2019 contract
Park Maintenance Employee	\$73,000	3.64%	\$53,000 salary + \$20,000 benefits
Permitting Software	\$15,000	0.75%	Waiting on quote
Utility Billing/Financial Software	\$50,000	2.49%	Placeholder - no rationale
Cemetery Maintenance	\$5,000	0.25%	Placeholder - no rationale
Enhanced Downtown Beautification	\$5,000	0.25%	Doubled current budgeted amount
Historic Preservation Fund	\$10,000	0.50%	Placeholder - no rationale
Extend Look/Feel of Water Street Study	\$35,000	1.74%	Cost of East Town Small Area Plan
Staffing Study (create a future plan)	\$4,300	0.21%	Cost of 2020 Staffing Study
<b>Total</b>	<b>\$358,300</b>	<b>17.84%</b>	

<b>Total of Known and Estimated Items</b>	<b>\$442,255</b>	<b>22.02%</b>
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Wish List Items - Capital Projects	Amount	Source of Estimate
City Hall	\$975,531	Previous City Hall cost estimate
Excelsior-Studer Park		Unsure how to estimate without a plan
Gateway Project	\$334,294	Preliminary cost estimate from 2020 plans
Met Council Project (no expenses in 2022)	\$1,277,000	11/24/20 Pavement Management Plan
St. Alban's Bay Bridge - Planning & Design	\$225,000	2021-2029 Capital Improvement Plan





# MEMORANDUM

Work Session Item 5

**Re:** Use of ATV's, UTV's, and Golf Carts

**Date:** July 19, 2021

**To:** City Council

**From:** Kristi Luger, City Manager

The Police Chief has recently brought to staff's attention that they are receiving inquiries regarding the use of ATV's, UTV's, and Golf Carts on city streets. MN Statute 169.045 allows cities to authorize and permit the use of such vehicles on city streets.

The Police Chief indicated that these types of vehicles are popular for commuting to docks and for ice fishing, and that they do not receive many complaints regarding their use. He is wondering whether the cities have any interest in adopting a universal ordinance authorizing the use of these types of vehicles and issuing permits.

The City Council should discuss whether they have any interest in authorizing the use of these types of vehicles on city streets.