

City of Excelsior
City Council Meeting

MINUTES

Tuesday, January 21, 2020

6:30 P.M.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:47 p.m.

2. ROLL CALL

City Council: Councilmembers Caron, Dierking, Kurschner, Miller and Mayor Carlson

Absent: None

Also Present: City Manager Luger, City Attorney Staunton, Public Works Superintendent Amundsen, Finance Director Horn and City Clerk Peterson

3. APPROVAL OF MINUTES

(a) January 6, 2020 Work Session Minutes

Caron moved, Dierking seconded, to approve the January 6, 2020 Work Session Minutes deleting the reference to a moratorium and instead adding zoning changes in the Council goal pertaining to the residential design code. Motion carried 5/0.

(b) January 6, 2020 City Council Minutes

Caron moved, Dierking seconded, to approve the January 6, 2020 City Council Minutes. Motion carried 5/0.

4. RECOGNITION and OPEN FORUM

None.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Project Advisory Committee Update (Bandshell)

Councilmember Caron gave an update on the bandshell project on behalf of the Project Advisory Committee.

(b) Service Day in May Update

Council Member Kurschner and Mayor Carlson gave an update on the Service Day in May.

(c) South Lake Minnetonka Police Department Update

Mayor Carlson gave an update on the South Lake Minnetonka Police Department.

(d) Volunteer Recognition Event

Mayor Carlson reported on the organization of a potential volunteer recognition event.

6. MEET EXCELSIOR

Gary and Kellie Ringate, Gary's First Class Car Care, 301 Water Street, addressed the City Council.

7. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Dierking seconded, to approve the January 21, 2020 Meeting Agenda with item 9(a) Minnehaha being rescheduled to a future agenda. Motion carried 5/0.

(b) Consent Agenda

Dierking moved, Kurschner seconded, to approve the Consent Agenda for January 21, 2020 with the removal of item 5 Resolution 2020-01 Approving Design Standards Review for 770 Excelsior Boulevard. Motion carried 5/0.

1. Approve Verified Claims – Approve for Payment Manual Checks 086045 – 086112

Action - Approved for payment manual checks 086045 - 086112.

2. Second Reading of Residential Design Standards Ordinance Amendments

Action – Waived the second reading of and adopted Ordinance No. 597, an Ordinance Amending Articles 14 and 41 of the City’s Zoning Code and Adopted Resolution 2020-05, a Summary Resolution of Ordinance No. 597.

3. Acknowledge 10% Gambling Donations

Action – Acknowledged Charitable Gambling Donations for the fourth quarter of 2019.

4. Temporary Liquor License St. John’s Parish

Action – Approved the issuance of a Temporary Liquor License to St. John the Baptist Catholic Church for the Parish Gala on February 8, 2020 from 6:00 p.m. to 11:00 p.m., with the conditions outlined in the Temporary Liquor License Application.

6. 2020 CIP Authorization

Action – Authorized staff to start the process of purchasing items listed in the 2020 Capital Improvement Plan – Equipment/Minor Projects Listing.

7. 2020 Pay Equity Report

Action – Approved the Pay Equity report and directed staff to submit the report to the Minnesota Management and Budget Department.

8. Resolution 2020-15 Establishing an Absentee Ballot Board

Action – Adopted Resolution 2020-15 Establishing an Absentee Ballot Board for the Presidential Nomination Primary of March 3, 2020, State Primary Election of August 11, 2020 and General Election of November 3, 2020.

5. Resolution 2020-01 Approving Design Standards Review for 770 Excelsior Boulevard

Kurschner moved, Caron seconded, to adopt Resolution 2020-01 as presented at the January 6, 2020 City Council Meeting requesting staff encourage the applicant to enhance the landscaping from what was presented on the original plan. Motion carried 5/0.

8. PUBLIC HEARINGS
(a) None.

9. PETITIONS, REQUEST and COMMUNICATIONS
(a) Minnehaha

Mayor Carlson gave an update on the Minnehaha with the Minnehaha Board asking to postpone this topic to the March 2, 2020 meeting for report and discussion.

10. ORDINANCES AND RESOLUTIONS
(a) Second Reading of Amendments to Special Events Permit Ordinance

Kurschner moved, Caron seconded, to continue the Second Reading of Amendments to the Special Events Permit Ordinance to the February 3 meeting directing staff to work with Public Safety and the Chamber to solidify a recommendation for the number of allowed events for Levels 1, 2 and 3 in the ordinance. Motion carried 5/0.

11. REPORTS OF OFFICERS, BOARDS, and COMMITTEES
(a) None.

12. UNFINISHED BUSINESS
(a) Discussion of City/Chamber Memorandum of Understanding

Kurschner moved, Caron seconded, to approve the draft Memorandum of Understanding and authorize execution by the Mayor and City Manager. Motion carried 5/0.

- (b) East Side Subarea Plan Comprehensive Plan Amendment

Kurschner moved, Dierking seconded, to adopt Resolution 2020-03 amending the Comprehensive Plan by adding the Subarea Plans Chapter with the addition of maximum 35 feet in parenthesis and changing acres to acre on the placemat. Motion carried 5/0.

Beth Maloney, Maynards Restaurant, 685 Excelsior Boulevard, addressed the Council regarding the East Side Subarea Plan.

(c) Review City Council Bylaws

Dierking moved, Kurschner seconded, to adopt Resolution 2020-08 Approving Amendments to the City Council Bylaws and adjusting the agenda template moving Meet Excelsior before Agenda Approval. Motion carried 5/0.

(d) 2020 City of Excelsior Objectives

Kurschner moved, Caron seconded, to continue the 2020 City of Excelsior Objectives to the Council Off-Site Planning Session. Councilmembers should email their rankings to Luger once completed. Motion carried 5/0.

13. NEW BUSINESS

(a) Schedule Council Off-Site Planning Session

The Council scheduled an Off-Site Planning Session on Saturday, February 29, 2020 from 9:00 a.m. to 1:00 p.m. with Luger bringing location options to the next meeting. This meeting will not be recorded but will be open to the public.

(b) Accept Resignation and Declare Vacancy on the Parks and Recreation Commission

Dierking moved, Caron seconded, to accept Karen Schott's resignation and declare a vacancy on the Parks and Recreation Commission, direct staff to advertise for Citizen Inquiry Forms to be submitted no later than Thursday, February 6, 2020, and appoint Councilmember Dierking to conduct interviews with the Park Commission Chair and bring a recommendation to the Council at a future meeting. Motion carried 5/0.

14. ADJOURNMENT

Kurschner moved, Dierking seconded, to adjourn the meeting at 8:35 p.m. Motion carried 5/0.

Respectfully submitted,
Lynette R. Peterson, City Clerk