

City of Excelsior  
Hennepin County, Minnesota  
Minutes  
Planning Commission  
Monday, April 11, 2022

OATH OF OFFICE- Chair Wallace administered the Oath of Office to Andrew Punch

1. CALL TO ORDER

Chair Wallace called the meeting to order at 6:30 pm.

2. ROLL CALL

Commissioners Present: Harrison, Holste, Noll, Punch, Wallace

Noll was travelling and attended remotely from the following publicly accessible location: Starbucks, 0072 Beaver Creek Pl., Avon, CO 81620

Commissioners Absent: Black

3. APPROVAL OF MINUTES

a) **Planning Commission Meeting of March 28, 2022**

Amend minutes to include Noll and Black attended remotely due to travelling. Holste moved to approve the amended Minutes. Harrison seconded. Motion approved 4/1. (Punch abstained.)

4. PUBLIC HEARINGS

a) **631 Mill Street – Residential Review Permit Application (PC No. 21-30)**

Wallace opened the public hearing. Peter Hartwich, 186 George Street, provided comment. Holste moved to approve the RRP application. Punch seconded. Approved 5/0.

b) **634 3<sup>rd</sup> Avenue – Variance Application for garage height (PC No. 22-07)**

Wallace opened the public hearing. Peter Hartwich, 186 George Street, provided comment. Harrison moved to recommend approval of the Variance application. Holste seconded. Approved 5/0.

c) **162 W. Lake Street – Residential Review Permit and Variance Applications (PC No. 22-02) -Continued to April 25, 2022, Planning Commission meeting**

d) **289 Water Street – Conditional Use Permit for Parking Impact Fee (PC No. 22-05) – Continued to**

April 25, 2022, Planning Commission meeting

**e) Proposed Zoning Amendments**

**a. Article 17. Delete the building height measurement method therein.**

Holste moved to recommend approval to delete *Sec. 17-4 Building Height* of the Code and keep *Sec. 14-1 (b) Building Height*. Harrison seconded. Approved 5/0.

**b. Article 50. Amend maximum height limits in the Commercial Districts.**

Harrison moved to continue this item to April 25, 2022, PC meeting. Holste seconded. Approved 5/0.

**c. Article 24. Amend the maximum size of monument signs in Commercial Districts and permit Electronic Graphic Display Signs and Video Display signs as Temporary Signs, Off Premises.**

Harrison moved to recommend approval to limit the size of monument signs in the Downtown Commercial, Cottage Commercial, and Mixed-Use Districts to 27 square feet and 4.5 feet in height, and to add Electronic Graphic Display signs and Video Display signs to Sec. 24-6 (4) Temporary signs, off-premises. Punch seconded. Approved 5/0.

**d. Article 2. Amend the definition of "clinic" and "office business (clinical)".**

Harrison moved to continue this item to April 25, 2022, PC meeting. Holste seconded. Approved 5/0.

**5. DISCUSSION ITEMS**

- a) Planning Commission Annual Meeting – tentatively scheduled for May 9, 2022. Staff will email Commissioners to confirm.

**6. COMMUNICATIONS & REPORTS**

- a) Next City Council Meeting – April 18, 2022
- b) Next Planning Commission Meetings – April 25, 2022, and May 9, 2022
- c) Residential Review Permit Administrative Approval

**7. MISCELLANEOUS**

- a) Recent City Council Actions

**8. ADJOURNMENT**

Motion to adjourn by Holste. Seconded by Punch. Approved 5/0.

Meeting adjourned at 9:40 pm.

Respectfully submitted,

Julia Mullin, Community Development Director

**2022**

Meeting	Jan SM	Jan	Feb	Mar 14	Mar 28	Apr 11	Apr 25	May	Jun	Jun	Jul	Aug	Sep	Sep	Oct	No v	Dec
Black	P	P	P	X	P	A											
Craig	P	P	P	X	X	X		X	X	X	X	X	X	X	X	X	X
DiLorenzo	P	P	P	X	X	X		X	X	X	X	X	X	X	X	X	X
Harrison	A	P	P	X	P	P											
Holste	P	A	P	X	P	P											
Noll	P	P	P	X	P	P											
Punch	X	X	X	X	X	P											
Tyler	X	X	X	X	X	X											
Wallace	P	P	P	X	P	P											

SM – Special Meeting

P – Present

A – Absent but gave prior notice

U – Absent without notice

X – Not applicable (cancelled meeting or not on PC)