

City of Excelsior
Hennepin County, Minnesota

Minutes
Heritage Preservation Commission

Tuesday, February 28, 2017

1. CALL TO ORDER/ROLL CALL

Chair Macpherson called the meeting to order at 7:01 p.m.

Commissioners Present: Anderson, Bolles, Brabec, Caron, Finch, Chair Macpherson, Salita

Commissioners Absent: None

Also Present: Planning Director Smith

2. AGENDA APPROVAL

Commissioner Caron moved, Commissioner Bolles seconded, to approve agenda. Motion carried 7/0.

3. APPROVAL OF MINUTES

a) Heritage Preservation Commission Meeting of January 24, 2017

Commissioner Caron moved, Commissioner Bolles seconded, to approve the Heritage Preservation Commission Minutes of January 24, 2017. Motion carried 7/0.

4. CITIZEN REPORTS or COMMENTS

a) Commons Report – Commission appointed Bob Bolles to serve on the steering committee. Motion by Salita, moved by Brabec, motion approved 7/0.

b) Excelsior History Festival – No updates

5. NEW BUSINESS

a) Site Alteration Permit – 420 Second Street (HPC No. 17-03)

Smith presented the staff report.

Elizabeth Schultz, TSP, addressed the Commission. Ms. Schultz stated that TSP is taking about 2/3 of the basement. The proposed new door is not a main entrance. Landlord needs a SAP to replace the roof. Caron stated that because it's not a historic feature and the shed is located at the rear of the building, Caron is comfortable with hardiboard or LP smart siding. Brabec recommends a smooth finish. Plan is to replace the siding at its current level. Commission recommends bringing the siding down to cover the concrete block, eight inches from the sidewalk.

Commissioner Finch moved, Commissioner Caron seconded, to approve SAP

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as presented in the staff report, with a preference of hardiboard, or LP smart siding if needed, but a smooth finish, remaining CMU to be colored the same as the siding. Lighting, reroofing and signage is not included in the application. Motion carried 7/0.

b) Site Alteration Permit – 350 Second Street (HPC No. 17-02)

Smith presented the staff report.

Oahn Nystrom, 350 Second Street, addressed the Commission. Ms. Nystrom stated that the cornice would not extend more than 9 inches from the building. Smith stated that the final design of the cornice would need HPC approval. Ms. Nystrom stated the finish on the siding will be satin, not shiny. The Commission recommends a smooth, satin siding. Caron does not recommend **the paneling on the front façade. Bolles agrees with Caron's** recommendation. Anderson and Salita would not recommend adding recess lighting in the cornice.

Commissioner Caron moved, Commissioner Salita seconded, to approve the removal of the mansard roof, installing a smooth, satin siding, with a cornice **and front façade needing a Site Alteration Permit, cornice not being plastic and** without lights. Macpherson recommended a metal cornice. Motion carried 7/0.

- c) Lindsay Hannah's Pro Bono Work – the Commission added 12 properties to the ones that staff recommended for Ms. Hannah to review. Smith will ask Ms. Hannah if 75 properties is too many to review.

6. UNFINISHED BUSINESS

- a) None

7. COMMUNICATIONS and REPORT

- a) Next City Council Meeting – March 6, 2017
b) Next HPC Meeting – Tuesday, March 21, 2017
c) Administrative SAP Approvals – None
d) Recent City Council Actions - Smith informed the Commission of recent City Council actions.

8. FUTURE AGENDA ITEMS

- a) Structures of Merit
b) Downtown Historic District Boundaries – including 426 Lake Street
c) Report from staff regarding the list of properties on local register that have been recorded

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- d) Conservation Districts
- e) Start comprehensive catalog of historic Single Family homes
- f) Murals
- g) Historic Preservation Plan

9. ADJOURNMENT

Commissioner Finch moved, Commissioner Anderson seconded, to adjourn the meeting at 9:21 p.m. Motion carried 7/0.

Respectfully submitted,

Patrick Smith
Planning Director