

City of Excelsior  
Hennepin County, Minnesota

Minutes  
Heritage Preservation Commission

Tuesday, April 18, 2017

1. CALL TO ORDER/ROLL CALL

Chair Macpherson called the meeting to order at 7 p.m.

Commissioners Present: Bolles, Brabec, Caron, Chair Macpherson, Salita,

Commissioners Absent: Anderson and Finch

Also Present: Planning Director Smith

2. AGENDA APPROVAL

Commissioner Caron moved, Commissioner Bolles seconded, to approve agenda adding the SAP request for 350 Second Street. Motion carried 5/0.

3. APPROVAL OF MINUTES

a) Heritage Preservation Commission meeting of February 28, 2017

Commissioner Salita moved, Commissioner Brabec seconded, to approve the Heritage Preservation Commission Minutes of February 28, 2017. Motion carried 5/0.

b) Heritage Preservation Commission meeting of March 29, 2017

Commissioner Salita moved, Commissioner Brabec seconded, to approve the Heritage Preservation Commission Minutes of March 29, 2017. Motion carried 5/0.

4. CITIZEN REPORTS or COMMENTS

a) Commons Report

b) Excelsior History Festival

Doug Schmitt addressed the Commission. Park and Rec Commission approve the encampment of the civil war reenactors. Chamber is working on adding historic photos in their windows. Historical Society will have their museum open. Doug is asking the Commission to help with the historic walking tour.

5. NEW BUSINESS

a) Site Alteration Permit – 170 Lake Street (HPC No. 17-07)

Smith presented the staff report. Commissioner Salita moved, Commissioner

Brabec seconded, to continue the item to the May 16<sup>th</sup> HPC meeting in order for the applicant to supply more information on the window, door and reveal of the siding. Motion carried 5/0.

b) Site Alteration Permit – 350 Second Street (HPC No. 17-02)

Smith presented the staff report. Macpherson stated that the smooth stucco is preferred over fake brick or lap siding. Commissioner Salita moved, Commissioner Caron seconded, to approve the Site Alteration Permit for exterior renovations at 350 Second Street as outlined in the staff report. Motion carried 5/0.

c) Site Alteration Permit – 429 Water Street (HPC No. 17-08)

Smith presented the staff report. Robbie Hyland, architect for the applicant, addressed the Commission. Macpherson stated that razing a building is not always the cheapest option.

Kirk Litynski, owner of the building, addressed the Commission. Macpherson stated that the Commission discussion back in August never indicated that the back two-thirds of the building could be removed. To the contrary, the Commission stated their desire to keep the front two-thirds of the building. Caron stated that the back third of the building and side porch could be removed as they are not historically significant. The commission encourage t he applicant to keep looking for options to make the building usable while saving the two historic portions of the building. The applicant wanted the Commission to vote on the Site Alteration Permit instead of continuing the application.

Commissioner Caron moved, Commissioner Salita seconded, to deny the Site Alteration Permit based on the findings listed in the staff report. Motion carried 5/0.

d) Annual Meeting

Commissioner Caron moved, Commissioner Salita seconded, to approve Macpherson as Chair, Finch as Vice-Chair, and Brabec as Secretary. Motion carried 5/0.

Commissioner Caron moved, Commissioner Salita seconded, to approved the By-Laws adding a section on ex parte contacts, but keeping the Secretary position. Motion carried 5/0.

e) Annual Historic Preservation Awards

Commissioner Caron moved, Commissioner Salita seconded, to approve 26 Water St, 370 Water Street and Tom Zahn for the annual Historic Preservation awards. Motion carried 5/0.

6. UNFINISHED BUSINESS

- a) None

7. COMMUNICATIONS and REPORT

- a) Next City Council Meeting – May 1, 2017
- b) Next HPC Meeting – Tuesday, May 16, 2017
- c) Administrative SAP Approvals - none
- d) Recent City Council Actions - Smith informed the Commission of recent City Council actions.
- e) 429 Second Street and 262 Lake Street

8. FUTURE AGENDA ITEMS

- a) Structures of Merit
- b) Downtown Historic District Boundaries – including 426 Lake Street
- c) Report from staff regarding the list of properties on local register that have been recorded
- d) Conservation Districts
- e) Start comprehensive catalog of historic Single Family homes
- f) Murals
- g) Historic Preservation Plan

9. ADJOURNMENT

Commissioner Caron moved, Commissioner Barbec seconded, to adjourn the meeting at 9:10 p.m. Motion carried 5/0.

Respectfully submitted,

Patrick Smith  
Planning Director