

City of Excelsior
Hennepin County, Minnesota

Minutes
Heritage Preservation Commission

Tuesday, March 20, 2018

1. CALL TO ORDER/ROLL CALL

Chair Macpherson called the meeting to order at 7:07 p.m.

Commissioners Present: Bolles, Brabec, Finch, Chair Macpherson

Commissioners Absent: Salita and Caron

Also Present: Planning Director Smith

2. AGENDA APPROVAL

Commissioner Finch moved, Commissioner Bolles seconded, to approve agenda.
Motion carried 4/0.

3. APPROVAL OF MINUTES

a) Heritage Preservation Commission Meeting of February 27, 2018

Commissioner Finch moved, Commissioner Bolles seconded, to approve the Heritage Preservation Commission Minutes of February 27, 2018. Motion carried 4/0.

4. CITIZEN REPORTS or COMMENTS

5. DISCUSSION ITEMS

a) Site Alteration Permit – 635 Glencoe Road (HPC No. 18-04)

Smith presented the staff report. Mike Monson addressed the Commission. Finch asked about the location of the porch and the need for a flat roof. Monson agreed to move the plaque or keep it at its current location, wherever it's most visible.

Brabec moved, Finch seconded, to approve the SAP for a porch at 635 Glencoe subject to the conditions listed in the staff report. Motion carried 4/0.

b) Prioritizing Landmark Designation

The Commission discussed the 428 William and 438 William Street houses. Smith recommends that Commissioners contact owners that they know. Brabec will contact the owners of 242 First Street. Finch and Bolles will contact the owner of 450 William Street. The Commission suggested staff write a letter to each homeowner as a start, including Lindsay Hannah's reports and Hess and Roise reports. Smith will add the owners' names to the list and send it out to the Commission. Finch asked for a summary of Conservation districts.

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- c) Compliance Discussion with City Attorney Kevin Staunton – this item will be continued to the next month’s meeting.
- d) Annual Meeting – Finch moved to re-elect the seating officers, Brabec seconded. Motion carried 3-1, Bolles voting nay because two Commissioners are absent not because Commissioners being appointed. Finch moved, Brabec seconded to continue the goals discussion to the April HPC meeting.

6. COMMUNICATIONS and REPORTS

- a) Next City Council Meeting – April 2, 2018
- b) Next HPC Meeting – Tuesday, April 17, 2018
- c) Administrative SAP Approvals – None
- d) Recent City Council Actions
- e) Project Updates – Macpherson discussed the Maple Inn the project on 264 Water Street. Bolles expressed concerns about 264 Water Street.

7. FUTURE AGENDA ITEMS

- a) Downtown Historic District Boundaries – including 426 Lake Street
- b) Report from staff regarding the list of properties on local register that have been recorded
- c) Conservation Districts
- d) Start comprehensive catalog of historic Single-Family homes
- e) Murals

8. ADJOURNMENT

Commissioner Finch moved, Commissioner Brabec seconded, to adjourn the meeting at 9:33 p.m. Motion carried 4/0.

Respectfully submitted,

Patrick Smith
Planning Director