

City of Excelsior
Heritage Preservation Commission
Minutes
Tuesday, May 17, 2011

1. CALL TO ORDER/ROLL CALL

Chair Sanders called the meeting to order at 7:00 p.m.

Commissioners Present: Bipes, Bolles, Mueller, Roden, and Chair Sanders

Commissioners Absent: Finch and Meyer

Also Present: City Planner Fuchs and Advisor Caron

2. APPROVAL OF MINUTES

a. Heritage Preservation Commission Meeting of April 19, 2011

It was moved by Commissioner Mueller, seconded by Commissioner Bolles, to approve the minutes as written. Approved unanimously.

3. CITIZEN REPORTS or COMMENTS

None.

4. MISCELLANEOUS/COMMISSIONER'S COMMENTS

a. Recent City Council Actions

Fuchs reported to the Commission on the recent resignation of Councilmember Berghorst, the results of the 2010 City financial audit, and the new appointment to the Park & Recreation Commission.

5. NEW BUSINESS

a. Site Alteration Permit for Exterior Alterations for 1 Water Street--Haskells

The Commission considered the recommendation of staff to approve the repainting of the exterior of the building with proposed colors similar to approved historic colors as compatible with the downtown district.

It was moved by Commissioner Roden, seconded by Commissioner Mueller, to approve the Site Alteration Permit for 1 Water Street to repaint the exterior of the building as presented. Approved unanimously.

5. NEW BUSINESS

b. Site Alteration Permit for Commons (area near tennis courts)--Two Below Zero

Fuchs reported that in March the City Council had directed staff to negotiate terms for a new concession stand in The Commons near the tennis courts. The concept reviewed by the Council was for a cottage-like structure selling flavored shaved ice.

The Commission was asked to review a concession stand proposal that was apparently already constructed and appeared to be a pick-up truck topper in the shape of a cabin. It was noted that the design of the concession stand presented to the Commission appeared to be different than what was presented to the Council.

The Commission determined that the design was not compatible with The Commons and was not suitable as a permanent structure since the unusual shape of the sloping vertical walls were disconnected from the base and did not appear anchored. The unfinished color and plastic window material also were not compatible with the types of structures found in The Commons.

Since the Council had apparently approved the operation of the business for the summer season commencing in June if business terms could be reached, the Commission reluctantly determined that use of the structure on a temporary basis for just the 2011 summer season would be acceptable. The approval was conditioned on the structure being removed at the end of the season. If the applicant were to pursue the operation of the concession for any subsequent summer seasons, a new Site Alteration Permit Application would need to be submitted for a new structure to allow time for design review and construction of a more compatible structure. If possible, the Commission would prefer to receive the application the preceding fall or winter. The design should also incorporate a serving counter, which was not shown on the plan, and any business signage should be placed within the gable area or inside the windows and conform to all applicable City Codes. Any lighting should also meet applicable City Codes and standards.

It was moved by Commissioner Mueller, seconded by Commissioner Roden, to approve the Site Alteration Permit for only the 2011 Summer season, subject to all of the conditions stated above. Approved unanimously.

6. UNFINISHED BUSINESS

a. Goals and Objectives for 2011

It was moved by Commissioner Mueller, seconded by Commissioner Bolles, to continue this item to the next meeting, Approved unanimously.

7. COMMUNICATIONS AND REPORTS

a. Site Alteration Permits Administratively Approved

Fuchs presented the signage for Maven Haven at 436 Second Street, which had been administratively approved.

b. Next Meeting - Tuesday, June 21, 2011

Information only.

8. ADJOURNMENT

It was moved by Commissioner Mueller, seconded by Commissioner Roden, to adjourn. Approved unanimously. Adjourned at 8:20 p.m.

Respectfully submitted,

Tim Caron
Recording Secretary