

City of Excelsior  
Charter Commission

Minutes  
Thursday, September 8, 2011

**1. CALL TO ORDER**

Chairman Lloyd Bratland call the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Charter Commission members present: Chairman Bratland, Commissioners Brokaw, Hartwich, Crow, Leafer, Harrod, Finch, Bolles, Caron, Wilson, Fulkerson, Viesturs..

Charter members absent: Norman, Mueller, Thompson, .

Also present: Cheri Johnson

**3. APPROVAL OF AGENDA**

No additions or changes requested.

**4. APPROVAL OF MINUTES OF AUGUST 3, 2011**

Motion made by Viesturs, seconded by Leafer, to continue the Minutes of August 3<sup>rd</sup> until a section documenting the missing part of Finch's presentation at the August 3<sup>rd</sup> meeting can be included in the minutes. Motion passed 12-0.

**5. PUBLIC COMMENTS.** None offered.

**6. PETITION STATUS / PROCESS FOR THE RECORD**

No further action required.

**7. BENCHMARK HISTORY UPDATE.**

Chair Bratland briefly reviewed the history. No action required.

**8. OLD BUSINESS:**

**a. Complete Planning/Reporting white paper.**

**MOTION:** Made by Viesturs and seconded by Finch, with a friendly amendment by Hartwich:

1) The footer be changed from "Task Force Draft of 09.03.11" to "Charter Commission Proposed Draft of 09.08.11";

2) Advance the 09.08.11 "Proposed Financial Reporting Charter Amendment, Excelsior MN" to City Council and staff, and request a timeline for the feedback by October 7<sup>th</sup>.

Motion was approved 12-0.

Viesturs moved, and Finch seconded, to move the next Charter Commission meeting to October 12<sup>th</sup>, at 6 p.m. in order to be able to discuss the October 7<sup>th</sup> response from the City Council. Motion was approved 12-0.

**9. ADJOURNMENT**

Motion made by Brokaw, seconded by Viesturs, to adjourn

Respectfully Submitted,

Leigh Harrod,  
Acting Recording Secretary